

**Park City School District
November 17, 2015
Regular Session 4:00 PM**

Members present

Tania Knauer, Nancy Garrison, Philip Kaplan, JJ Ehlers and Julie Eihausen

Staff Present:

Ember Conley, Todd Hauber, and Lorie Pearce

Call to Order

Board President Knauer called the meeting to order at 4:03 PM. Member Ehlers led the pledge of allegiance.

Consent Calendar

Member Eihausen made a motion to approve the Consent Calendar as read.

Member Ehlers seconded the motion. Motion passed unanimously.

- A. Closed Minutes of October 20, November 3, and November 9, 2015
- B. Regular Session Minutes of October 20, 2015
- C. Special Regular Session Minutes of November 9, 2015
- D. Work Session Minutes of November 3, 2015
- E. Account Payable Registers of October 20, October 26, November 3, and November 10, 2015
- F. October Revenue and Expenditures
- G. Out of State Travel Request Approvals
- H. Personnel

Recommendations to Hire

**LICENSED
LICENSED**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Stephen Bruer	PPES	5 th Grade Teacher	Full-time
Michael Doleac	PCHS	Physics Teacher	Part-time

CLASSIFIED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Dori Pratt	AQUATICS	Lifeguard, Instructor, Supervisor, Water Aerobics Sub	Part-time
Nicole May	MPES/TSES	Inst. Asst. II – Special Ed. Preschool	Part-time
Cole Jessen	TSES	Inst. Asst. II Special Ed.	Part-time
Lauren Steckbauer	TMJH	Inst. Asst. II Special Ed.	Part-time

Monthly Reports

PCEA- Renee Pinkney introduced the teacher feature of the month, which was Kelly Yeates. She also reported that they are continuing to work on the Time Task Force and they will report back with information as soon as it is ready.

PCCEA - Amy Jones, Allie Gallagher presented ESP Pins to the Board.

Student Council - Aliza Folau- the Student Council is planning another dance. The students were shocked that the bond did not pass.

Member Eihausen attended a Leaders for Life Conference.

Superintendent Report

Superintendent Conley presented her report for November 17 2015. It is the goal of the district to be the very best in the nation. As seniors are getting ready to graduate, this is a reminder of why we are here. She is excited that we are updating the District Learning Plan and the Strategic Plan is also being updated. There will be a Whole Child Report in January to review programs.

Concerns from the community:

Superintendent Conley has been contacted by several community members who are concerned about the math program. Superintendent Conley assured the Board that she is working internally with teachers and principals.

Principal, Traci Evans, recognized Ginny Ethridge as the Teacher of the Month. Traci described Ginny as being a very calm person with a can do attitude. Ryan McLaughlin was the sponsor of the month.

Principal Traci Evans recognized Michael Stone as Classified Employee of the Month. Mike is the ETS at Ecker Hill and he is amazing. The team at Ecker pitches in everyday to get the job done. His focus is always on customer service. Squatters is the sponsor of the month for this recognition.

Report**EHMS-Professional Learning Communities Update**

Traci Evans, Principal, at Ecker Hill Middle School presented the Professional Learning Community at EHMS. Traci started with next steps in an attempt to show how they have progressed. Questions asked: What went well? What are you most satisfied with regarding your collaboration time?

- What is one thing you would like to continue to work on in your department during the 2015-2015 school year?
- What support do you need to make it work?

Collective Commitments

- Teachers will use a variety of engaging and developmentally appropriate instructional techniques to motivate and challenge students.
- Teachers know what needs to be taught (guaranteed viable curriculum) and use student data to inform their instruction.
- Teams of teachers will collaborate to meet the learning needs of all students.

Also as important is to review the collective commitments to see what is working.

Other things happening:

More teachers using formative assessment data and Galileo to request students for iTime.

- Went back to paper tickets to request students for iTime.
- Expanded iTime to 3 days a week.
- Revamped Homework Lab to allow for more students to gain access.
- Expanded Homework Club to both before and after school.
- Started a Friday extended day Homework Club/Lab.
- Expanded Mentor program(s).

Principal Evans introduced four 7th grade social studies students from EHMS who completed a project based learning assignment for a social studies class. This project was centered around the bond campaign and interviewing citizens after they had voted.

Election Results

Todd Hauber reviewed the final election results. Out of 5144 votes cast, there are 30 precincts that reported. The official outcome is that 39.56% voted in favor of the bond, and 60.44% voting against the bond.

External Audit Report

Matt Geddes, with Squire and Squire, reviewed the auditors report that has now been completed. The auditors have issued a clean opinion of the district financial reports. Matt commended Todd Hauber and his staff for obtaining a clean report.

Next Steps for District Programming

The Board and administrators have been brainstorming to put together a list of items that need to be worked on moving forward.

Superintendent Conley stated that district level and school administrators met last week to talk about programming and facility needs and what are our obstacles. As a starting point, we need to have some critical conversations. Our district learning plan is working, it will take more time at least five years but this is what students need. It is important for us to say to be able to say that Galileo is mimicking what our SAGE scores say. Principals are very support of the all day kindergarten model that will be implemented next year.

Member Knauer said that the next steps maybe to do a walk through TMJH. Superintendent Conley said that we do have the data already and Todd and his team will be able to explain the needs of this building. Todd would like to make sure that we gather other perspectives as we start to gather what the pressing needs are.

Member Kaplan would like to review the information again for TMJH since it has been awhile since the Board has seen the data. Todd Hauber and Todd Hansen have begun looking at the immediate needs of TMJH and he will present the information in another meeting.

Member Eihausen would like a usage report for each of the rooms at PCHS and at EHMS.

Member Knauer asked about a post election bond survey. Todd has put together an RFP and he is now

in the process of reviewing the information. This survey will be approximately 13-15 questions so he is not sure how long it will take to get the information back. The wording of eight of these questions was taken from the MindSet survey that was completed by staff in the spring of 2014. The remaining questions have to do with bond questions such as how did you vote and why. Todd will share the topic information for the survey with the Board members to review.

Member Eihausen said that she feels that we need to have the survey data back before having a What Counts Meeting scheduled. Member Kaplan explained that What Counts is a process of gathering better information.

Media Review - Review interviews, editorials, etc.

Process-Design Teams

Public Comment

Alex Brown - Bus Transportation - Concerned about the bus policy that is out of date. She is representing a group of individuals. Ineligible families are required to pay \$200 in a bus fee. Ineligible students are being penalized. When asked why they have to pay, and PCSD employee stated that it is to discourage students from riding the bus. We should want to fill the buses. Public transportation is safer and causes less congestion. We should find a way to let our children ride the bus. Her neighborhood is not a safe area for walking. The issues surround our children's safety is paramount. Get more kids on the bus now and address the policy later.

Member Ehlers explained that the transportation policy has gone back to the policy committee and we are hoping to come up with a solution.

Chuck Klingsenstein - Board Policy-Communications-Survey-Board Policy Development he would think it is important for the school to have a diversity of opinions so he recommends that it be looked at again before it is posted.

He is thrilled that the Board is considering a Communications Specialist. Make sure to engage the public and bringing them out in a proactive fashion.

Survey do not be in a hurry, this are very difficult to pull together. There is qualitative data and it is important to help structure the questions. Take the time to do it right.

Ali Ziesler - Election - Liked to acknowledge how much she appreciates the conversation for next steps after the election. As spokes person for Citizens for Better Education, she wants to demonstrate their commitment to the school. This vote was not about turning down a facility plan or building, for us it was about including public input. The fact that the Master Plan that was presented was turned down was an issues. It was a vote to engage about dialogue and examine creative solutions and utilize district real estate. We all want to have student succeed as quality individuals as well. We hope you recognize the value of a Citizen's Committee now. This is going to take some time, there maybe some immediate changes that needs to be made, we can find a way to do that some more people can support.

Discussion

Open and Closes Schools

Todd Hauber, and Tom Van Gorder, recently walked through each building to determine capacity and thresholds for each school. In working with building principals, it has been determined that there is space already available at each of the elementary schools to accommodate all day kindergarten. Member Eihausen is concerned with the numbers since the Board was previously informed that 5 of the 7 schools were at capacity, and now the new information indicates that all schools are open based on capacity.

Budget Update

Todd Hauber prepared a budget update for the Board. At this moment, we will collect \$680,00 less in taxes that we had anticipated because the rates came in less than expected. He has been talking with the state on State sources and Senate Bill 97. Expenditures are coming in about 2% under budget.

Travel Request

PCHS Golf Coach, George Murphy, is requesting permission to travel to St. George, Utah on March 10-12, 2016 with 7 students to play in the Region 10 tournament.

Communications Specialist

Superintendent Conley gave a quick overview of the Communications Specialist job posting that was developed in September. Member Knauer would like to have more website content information included in the job description. There was continued discussion about prior experience required.

Board of Education Evaluation

The Board has completed the first level of the Master Board Award that they are working towards. Member Ehlers reviewed the document with the Board once again before it is submitted on December 1, 2015.

Decision

School Calendar 2016-2017

Member Ehlers made a motion to approve the changes to the 2016-2017 school calendar. Member Eihausen seconded the motion. Motion passed unanimously.

Appointment of Acting Superintendent

Member Ehlers made a motion to appoint Todd Hauber as the acting Superintendent commencing when Superintendent Conley is out on medical leave, until January 2, 2016. Member Kaplan seconded the motion. Motion passed unanimously.

Policies for Posting

Policy 2005 Board of Education Power and Duties

Member Eihausen made a motion to post Policy 2005 Board of Education Power and Duties. Member Garrison seconded the motion. Member Ehlers made a motion to amend the motion to: The chairman of the committee shall be a Board of Education member. At least one member of the committee needs to be an audit committee financial expert.” Motion to the amendment seconded by Member Eihausen seconded the amendment. Motion on amendment passed unanimously. Motion passed unanimously.

Policy 2030 Board Policy Development

Member Eihausen made a motion to post Policy 2030 Board Policy Development. Member Garrison seconded the motion. Motion passed unanimously.

Policy 7065 FMLA

Member Garrison made a motion to post Policy 2005 Board of Education Power and Duties. Member Ehlers seconded the motion. Motion passed unanimously.

Policy 7070 Non FMLA Leave for Maternity and Paternity

Member Kaplan made a motion to post Policy 7070 Non FMLA Leave for Maternity and Paternity. Member Garrison seconded the motion. Motion passed unanimously.

Policy 9027 Child Nutrition Policies and Procedures

Member Ehlers made a motion to post Policy 9027 Child Nutrition Policies and Procedures. Member Eihausen seconded the motion. Motion passed unanimously.

Policy 10115 Administration of Medication

Member Eihausen made a motion to post Policy 10115 Administration of Medication. Member Garrison seconded the motion. Motion passed unanimously.

Adjourn

Member Ehlers made a motion to adjourn to Closed Session on December 1, 2015 at 8:30 a.m. for the purpose of discussing legal and personnel issues. Member Garrison seconded the motion. Roll call vote: Motion passed unanimously.

Meeting adjourned at 7:10 pm

Tania Knauer, President

JJ Ehlers, Member

Philip Kaplan, Member

Nancy Garrison, Member

Julie Eihausen, Member

Todd Hauber, Business Administrator